



The owner checklist

Everything a home needs before its first guest. Don't worry if you can't tick it all yet: we'll go through it together at the walk-through.

The home

- ☐ Short-term rentals allowed by your condo board or HOA, if you have one
- ☐ An egress window in every bedroom
- ☐ Working smoke and CO alarms on every level
- ☐ Furnished and guest-ready, or ready to furnish to our list
- ☐ Parking for at least one guest car

Setup

- ☐ An Airbnb account in your name, with us added as co-host
- ☐ Smart lock on the guest entrance
- ☐ Noise and occupancy sensor (never a camera indoors)
- ☐ Reliable Wi-Fi, fast enough for video calls
- ☐ Three sets of linens and towels per bed

Paperwork

- ☐ City of Calgary short-term rental licence (we help you apply)
- ☐ Fire inspection passed
- ☐ Home insurance that covers short-term rental, confirmed in writing
- ☐ Your mortgage lender is OK with short-term rental, if you have one
- ☐ Tax set-up discussed with your accountant

Your part

- ☐ Pay your cleaners promptly after each turnover
- ☐ Arrange repairs we flag, with trades you trust
- ☐ Block personal dates a couple of weeks ahead in busy seasons
- ☐ 30 days' notice if you decide to leave
- ☐ Tell us about anything quirky: the stiff lock, the noisy furnace